

# Georgia Port Authority Policies

## General Safety Rules

The terminal is extremely busy. It is GPA's mission to operate a safe working environment for all terminal users. Please comply with the following safety rules as well as the laws and regulations set forth by the D.O.T.

- High visibility safety vest required.
- Observe all posted traffic signs and stop bars.
- Vehicles shall yield to all pedestrians.
- Drivers are required to remain in their trucks while in work areas.
- Seat belts must be worn at all times.
- Lock/unlock chassis pins prior to entering or after exiting the stacks. Do not travel to and from the interchange with chassis pins unlocked.
- Make sure doors on empty containers are properly closed before entering or exiting terminal.
- Do not move while being loaded/unloaded unless instructed by operator.
- Horn signals are: one to move forward and two to move back. Operators may also use intercom system for further instructions.
- Do not cut through stacks while traveling in yard.
- Do not park behind a Toplift.
- Do not stop or park on an RTG pad.
- Do not climb on GPA equipment for any reason.
- Speed limit is 20 mph unless otherwise posted and must be observed at all times. Tractors shall reduce speed to reasonable levels when construction or potential hazards exist.
- Do not make any U-turns between the stacks or on the dock.
- Remain at least 20 feet behind the vehicle in front of you at all times.
- Do not approach any leaking container. Contact terminal personnel immediately upon detection.
- Do not litter. Trash receptacles are placed at various locations in the yard for your use.
- In the event of an accident/incident Port Police must be notified immediately and a police report must be completed.

- Do not travel under any equipment or elevated portion of the equipment except as instructed for field services.
- Vehicle shall not be left running and unattended.
- Unauthorized parking or dropping of chassis/flatbeds in roadways is prohibited.
- Driving through restricted areas, areas coned, roped off or barricaded is prohibited.

### **No Cell Phone Use While Driving**

- Do not drive or operate a vehicle, truck or equipment while using a cell phone.
- If you must use a cell phone, pull over to a safe location.
- Avoid distracted driving.

### **Clerk Safety**

Interchange Gates require a distance of not less than 20 feet be maintained between vehicles.

### **Traffic Safety**

Drivers shall comply with all Local, State, and Federal rules, regulations, and traffic laws, as well as Georgia Ports Authority traffic and safety rules and regulations.

### **OTR Driver Safety**

- It is highly recommended that OTR drivers not exit their vehicles while in an RTG work zone between the pads.
- Tasks that require the driver to get out of his vehicle (lock the chassis, inspect an empty container) should be completed away from the lanes of an RTG stack or Toplift work zone.

### **Yield to RTGs**

- RTGs have the right of way when crossing breaks and while cross-traveling. Do not travel around an RTG while in the break, find an alternate route.

- **DO NOT TRY TO BEAT AN RTG.**